



City of Sun Valley, 81 Elkhorn Road, PO Box 416, Sun Valley, Idaho 83353
 Phone (208) 622-4438 - Fax (208) 622-3401
eventscoordinator@sunvalleyidaho.gov

Festival Meadow Small Group Reservation Form

Event/Activity Information		
Description of Event/Activity (please include all planned activities):		
Expected number of attendees:		
Date of Use:	Time:	From: _____ To: _____

Applicant Information:	Organizational Information (if applicable):
Name:	Name:
Address:	Address:
Phone Number:	Phone Number:
Email:	Email:

Access to electrical outlets will require either a state electrical permit or documentation from a licensed electrician that a state permit is not required.

A signed Reimbursement and Hold Harmless Agreement is required.

Large or complex events/activities may require a Special Event Permit. Activities that may trigger the Special Event Permit include, but are not limited to: number of attendees, vendors, food sales, alcoholic beverages, musical group performance, live animal exhibits, pyrotechnics, parking/traffic issues, or other impacts to the community or nearby neighborhoods.

Please read before signing:

A Festival Meadow reservation permit gives you and your group exclusive use of the Festival Meadow for your designated times only. We strongly discourage the use of glass containers at Festival Meadow. Please pick up after your pets and take at your trash. A fee will be charged if the City has to perform any cleanup measures.

I hereby certify the above statements to be true, complete and correct to the best of my knowledge.

Signature: _____

Date: _____

Return completed form to City of Sun Valley Events Coordinator, 81 Elkhorn Road, Sun Valley ID; or mail to City of Sun Valley Events Coordinator, PO Box 416, Sun Valley ID 83353