



81 ELKHORN ROAD • P.O. Box 416 • SUN VALLEY, ID 83353 • 208-622-4438 • FAX 208-622-3401

REPORT A CONCERN

Requested by: _____ Date Filed: _____

Phone: _____ E-mail Address: _____

TOPIC		
<input type="checkbox"/> Abandoned/Disabled Vehicle	<input type="checkbox"/> Irrigation	<input type="checkbox"/> Sign
<input type="checkbox"/> Animal Control	<input type="checkbox"/> Light Pollution	<input type="checkbox"/> Street Obstructed
<input type="checkbox"/> Building without a Permit	<input type="checkbox"/> Noise Issue	<input type="checkbox"/> Tree/Branches
<input type="checkbox"/> Dumping	<input type="checkbox"/> Parking in Street	<input type="checkbox"/> Noxious Weeds
<input type="checkbox"/> Garbage/Rubbish	<input type="checkbox"/> Snow Removal	<input type="checkbox"/> Street Sanding
<input type="checkbox"/> Other: _____		

Address/Location of Issue: _____

Date of incidence/issue (if relevant): _____

Name of Responsible Party: _____

Incident Details/Comments:

Action Already Taken by Requestor:

Would you like to be informed of the outcome/action taken? No Yes (method: phone or e-mail)

Please Note: Once submitted to the City, this document becomes a public record and may be obtained by an individual(s) in accordance with Idaho State Code 9-338.

- FOR OFFICE USE ONLY -

Form received by: _____ Date: _____ Time: _____

Routing: Clerk's Office Police Street Dept. Fire Dept. Community Development

Other: _____

Date Resolved: _____

Requester Informed? Yes- phone Yes- e-mail Not requested

Please return completed form to Nancy Flannigan, City Clerk, by email (nflannigan@sunvalleyidaho.gov) fax (208-622-3401) or in person at City Hall (81 Elkhorn Rd).

(See backside of form for Resolution Outcome & Review Log)



REPORT A CONCERN - RESOLUTION OUTCOME & REVIEW LOG

Request Received By: _____ Date: _____ Time: _____

Date	Action Taken	By
_____	_____	_____
_____	_____	_____
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* Completed forms will be filed with the City Clerk's office.