

Tree Removal Exemptions and Tree Removal Approvals



Sun Valley Municipal Code (SVMC) section 9-3A-2-E-n allows removal of any/all trees within 100’ of a structure, via an Administrative Design Review permit, in order to enhance survivable space around structures and increase “firewise” resiliency within city limits. Certain other categories of tree removal are exempt from permitting requirements in accordance with SVMC 9-3A-2-C.

STAFF COMPLETES THIS SECTION For City Use Only			
Permit Number: ADR-	Submission Date:	Fee: \$0.00 (exempt by City Council)	
Project Title:			
Applicant Information			
Property Owner’s Name:			
Mailing Address:	City:	State:	Zip:
Phone Number:	Email Address:		
<p>Property Owner Consent: By signature hereon, the property owner or their designee acknowledges that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect, post legal notices, and/or other standard activities in the course of processing this application, pursuant to Idaho Code§67-6507. The property owner is also hereby notified that members of the Planning and Zoning Commission and City Council are required to generally disclose the content of any <i>ex parte</i> discussion (outside the hearing) with any person, including the property owner or representative, regarding this application.</p>			
Property Owner or Authorized Designee Signature:			Date:
Application Contact Name*: *Application contact will be the primary correspondence for questions related to the project.			
Mailing Address:	City:	State:	Zip:
Phone Number:	Email Address:		
Project Information			
Project Title:			
Site Address:			
Project Description:			
<p>SUBMITTED DOCUMENTS:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Letter from an International Society of Arboriculture (ISA) Certified Arborist, American Society of Consulting Arborist, or arborist holding a certification by other arboriculture certification bodies confirming tree(s) are high-risk, declining, diseased or dead or <input type="checkbox"/> Written description of purpose of tree removal; and <input type="checkbox"/> Photos of trees proposed to be removed or a site visit arranged with staff; and <input type="checkbox"/> Aerial photo with trees to be removed marked on the photo or a site visit arranged with city staff <p>*Note: City staff can provide an aerial photo of the property to you via e-mail or in person at city hall. Please contact cdcounter@sunvalleyidaho.gov or call 208-622-4438 and ask to speak with the Community Development Department if you need assistance in obtaining an aerial photo. Aerial photos may also be obtained here: https://maps.co.blaine.id.us/</p>			

STAFF COMPLETES PAGES 2 and 3, WHERE APPLICABLE

Exemption Eligibility:

- Removal of any high-risk, diseased, declining, or dead tree as certified by an International Society of Arboriculture (ISA) Certified Arborist, American Society of Consulting Arborist, or arborist holding a certification by other arboriculture certification bodies, provided stumps and root systems remain in place for trees located within a Stream Buffer required by Chapter 3, Article J., Riparian Zones. (9-3A-2-C-1-d)
- Removal of trees greater than eight inches (8") diameter breast height (dbh) that pose an immediate threat to safety, as determined by the Community Development Director or their designee. (9-3A-2-C-1-e)
- Removal of trees lesser than eight inches (8") diameter at breast height (dbh). (9-3A-2-C-1-c)

Exemption Approval:

Name: _____ Title: _____ Date: _____

Required Findings:

In order to approve a design review application and based on the standards set forth in Sun Valley Municipal Code, Title 9, Chapter 3A (Design Review Regulations), the Community Development Director makes the following findings pursuant to Development Code Section 9-5B-3 (Design Review). These findings are based on the analysis contained in the above sections of this document.	Compliance
1. The proposed design is in conformance with the purpose of the zoning district and all dimensional regulations of that district.	
2. The proposed design is in conformance with the standards for design review as set forth in chapter 3, article A of this title.	
3. The proposed design does not significantly impact the natural, scenic character and aesthetic value of hillsides, ridges, ridgelines, ridge tops, knolls, saddles, and summits in the city.	
4. The proposed design is in context and complementary to adjacent properties.	
5. The proposed design is compatible with the community character and scale of the neighborhood.	
6. The proposed design adheres to standards for the protection of health, safety, and general welfare.	
7. The proposed design is of quality architectural character and materials.	
8. The use is not in conflict with the comprehensive plan or other adopted plans, policies, or ordinances of the city.	

Notes:

STAFF ACTION TAKEN (check all that apply):

- Site visit conducted on _____
- Reviewed application materials
- Reviewed letter from a qualified arborist and saved to tree removal exemptions file

CONDITIONS OF APPROVAL:

1. Design Review approval is good for one year from the date of approval, unless extended pursuant to Sun Valley Municipal Code Section 9-5A-8.
2. Any requirements and/or approvals of private associations or other entities are the sole responsibility of the property owner.
3. Any permits issued during the 10-day appeal period (provided for under Municipal Code Section 9-5A-9) may be subject to a stop work order in the event of an appeal. Any work commenced during the appeal period shall be at the applicant's own risk.
4. Any proposed changes to the approved Design Review set must be described in detail as required by the city (which may include the Community Development Director, Building Official, and/or Fire Code Official). No modifications to the approved plans shall be made without written permission of the city.
5. All streets must remain free and clear for emergency access. Access issues shall be brought to the attention of the city in advance. All construction-related vehicles and equipment, such as cranes, waste dumpsters, etc., shall be located entirely on the project site property (i.e. not in roadway or public right-of-way), unless granted approval by the city.
6. _____
7. _____

CONCLUSIONS OF LAW

Therefore, this project **does** meet the standards for approval under Title 9, Chapter 3A, City of Sun Valley Municipal Code provided the conditions of approval are met. Design Review approval shall expire 365 days from the date of approval, unless extended as per Municipal Code Section 9-5A-8.

STAFF COMPLETS THIS SECTION, WHEN APPLICABLE DECISION

Therefore, the Community Development Director or their designee **approves** this Design Review Application No. _____, subject to the Conditions of Approval stated above.

_____ (name)

_____ (title)

Date

City of Sun Valley