

**AGENDA**  
**REGULAR MONTHLY MEETING OF THE CITY OF SUN VALLEY FINANCE COMMITTEE**  
**IN THE COUNCIL CHAMBERS, 81 ELKHORN ROAD, SUN VALLEY, IDAHO**  
**SEPTEMBER 4, 2018 at 1:00 PM**

*Notice: A possible quorum of the Mayor and City Council may convene at the Finance Committee meeting. However, no City Council business will take place and no binding decisions will be made.*

**CALL TO ORDER**

**ROLL CALL\***

**PUBLIC COMMENT** - The Finance Committee welcomes comments from the public. Please state your name and address for the record. Public comments may be limited to three (3) minutes.

**ACTION/DISCUSSION**

1. Approval of July 30, 2018 Finance Committee Meeting minutes.\*
2. Review and discussion of:
  - a. August 2018 Payroll
  - b. Wells Fargo July credit card statement and associated charges and payments
  - c. August 2018 Paid Invoice report
3. Review of non-recurring payables on-hand as of August 31, 2018 and recommendation for approval to the City Council at its September 6, 2018 City Council Meeting.\*
4. Discussion and recommendation for approval to the City Council at its September 6, 2018 City Council Meeting payment of employee ski passes for FY2019\*

**EXECUTIVE SESSION** – IF CALLED, pursuant to Idaho Code §74-206(d) to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code.

**ADJOURNMENT\***

\* Indicates an Action Item as required by HB 611.

*Please Note: The agenda is subject to revisions and the meeting may be continued should additional time be needed. Any person in need of assistance to attend or participate should contact Sun Valley City Hall prior to the meeting at 208-622-4438. Packet materials are online at [www.sunvalleyidaho.gov](http://www.sunvalleyidaho.gov).*

**DRAFT**

**July 30, 2018 Finance Committee Meeting Minutes**

The City of Sun Valley Finance Committee met in Regular Session in the Council Chambers, Sun Valley, Idaho, on the 30<sup>th</sup> day of July 2018 at 1:00 PM.

**CALL TO ORDER**

Committee Chair Keith Saks called the meeting to order at 1:00 PM.

**ROLL CALL**

**Present:** Committee Chair Keith Saks, Committee Member Michelle Griffith

**Also Present:** City Administrator Susan Robertson, Finance Manager/Treasurer Wendy Crosby

**PUBLIC COMMENT**

None.

**ACTION/DISCUSSION**

1. Saks moved to approve the July 2, 2018 minutes, Griffith seconded. All in favor. The motion carried.
2. Review and discussion of:
  - a. **July 2018 Payroll.** Crosby pointed out that there is now a report included with the payroll memorandum. A brief discussion ensued regarding the Fire Department and the wildfire wages, in particular.
  - b. **Wells Fargo June credit card statement and associated charges and payments.** No charges.
  - c. **July 2018 Paid Invoice report.** A few questions were asked, including a question on two similar charges for Bigwood Landscape. It was explained that one charge was for spring cleanup for City Hall and the other was for the Fire Department. Saks asked about the Integrated Technologies charges to which Crosby explained that we have a base contract rate and we pay more when we go over the contracted amount.
3. **Review of non-recurring payables on-hand as of July 27, 2018 and recommendation for approval to the City Council at its August 2, 2018 Council Meeting.** Saks asked about the Arbor Care charge for tree maintenance to which Crosby explained it was for bark beetle control maintenance. A question was asked regarding two reimbursements for travel-related charges to which Robertson explained it was for the assistant planner candidates. Griffith asked about the Idaho Materials & Construction charge to which Crosby mentioned it was related to the road and path bond program and was carefully scrutinized.

Griffith moved to recommend approval of the non-recurring payables on-hand as of July 27, 2018 to the City Council, seconded by Saks. All in favor. The motion carried.

**ADJOURNMENT**

Griffith moved to adjourn, seconded by Saks. All in favor. The motion carried.

The Finance Committee meeting adjourned at 1:35 PM.

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Respectfully Submitted,  
Nancy Flannigan, City Clerk

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Keith Saks, Committee Chair

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Date

TO: Finance Committee

FROM: Wendy Crosby  
Finance Manager/Treasurer

SUBJECT: Payroll for August 2018

DATE: August 31, 2018

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Legislation – No changes or abnormalities for August.

Administration –There was no overtime in August. Paid time off totaled 24.50 hours for the Admin Dept.

Community Development –Rebekah Longstreet was hired as the Associate Planner and reported August 13<sup>th</sup>. She was paid for one of the 2 weeks included in this month’s report. Paid time off for the Department totaled 45 hours.

Police –Our new hire, Britny Damron left the City effective August 13. She gave no reason for her departure. Austin Hafer is at POST training. Personnel challenges continue in the department, but all shifts are being covered.

Police had a total of 1754.75 regular hours in August. There were 56.50 hours of overtime and 48.5 hours of comp time earned this month largely a result of special events. Paid time off totaled 157.05 hours (vacation, sick time, personal days, comp time used, floating holidays).

Fire – Regular hours totaled 1149.50. Paid time off totaled 190 hours. There were 25.5 hours of overtime primarily due to shift coverage, drills and special events. Paid on-call firefighters had 299.50 regular hours and no hours of overtime in August. Four Full-Time and seven On-Call firefighters were on wildland fire duty at the Sharp’s fire locally, 3 were on duty in Utah and one On-Call Firefighter was on duty in Oregon. They logged a total of 778.50 hours of regular time and 570.50 hours of overtime. These hours are tracked and will be reimbursed.

Street – Regular hours totaled 365.50 in August with .5 hours of comp time earned. Paid time off (vacation, sick time, comp time used) totaled 106.50 hours.

Check Number	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>53949</b>						
53949	08/10/2018	17235	On Duty Gear: 2 magazine cases for new officers	10-421-665	93.93	93.93
53949	08/10/2018	1970641	Amazon digital level	10-431-340	184.99	184.99
53949	08/10/2018	201700075	2 Police armband ID's for new Officers	10-421-340	43.90	43.90
53949	08/10/2018	2038863	TV application for computer in Patrol room.	10-421-610	9.95	9.95
53949	08/10/2018	2423502	DotGov - Website domain name annual renewal	10-415-435	400.00	400.00
53949	08/10/2018	3028261	Amazon: 4 pairs of shooting earmuffs for new Officers	10-421-320	136.64	136.64
53949	08/10/2018	365-9213018	Amazon - 2 First Aid bags	10-421-320	16.57	16.57
53949	08/10/2018	4295809	Great Basin Incident supply: 40 Incident pocket guide, organizer, etc.	10-423-320	138.53	138.53
53949	08/10/2018	5298601	Amazon - Set of 9 water glasses for Council	10-411-476	25.14	25.14
53949	08/10/2018	6203368/1	Middlekauff ford Twin Falls: Diagnose electrical issue and replace battery-SVFD65	10-423-600	628.25	628.25
53949	08/10/2018	6218615	Amazon computer cable per Todd	10-431-740	11.99	11.99
53949	08/10/2018	6218615-2	Amazon: Computer adapter per Todd	10-423-310	7.99	7.99
53949	08/10/2018	6218615-3	Amazon: 3 Display port computer cable's per Todd	10-421-610	23.97	23.97
53949	08/10/2018	6346602	Amazon printer replacement.	10-431-740	446.00	446.00
53949	08/10/2018	7622183	Optics Planet: 2 Duty belts for for Damron and Whiting	10-421-665	284.89	284.89
53949	08/10/2018	7684229	Amazon - Handcuffs, magazine pouch, swat tourniquet, survival cord	10-421-320	87.13	87.13
53949	08/10/2018	8344221	Amazon - 1 pair of handcuffs (re-ordered from order that was cancelled)	10-421-665	37.16	37.16
53949	08/10/2018	8X8 JULY	8 X 8 - Monthly statement July 2018	10-415-510	313.11	313.11
53949	08/10/2018	8X8 JUNE	8X8 - Monthly Billing Statement June 2018	10-415-510	313.14	313.14
53949	08/10/2018	9213018	Amazon - 2 H Bandages	10-421-320	19.50	19.50
53949	08/10/2018	9527457	Amazon - High power access point router per Todd	10-415-740	93.00	93.00
53949	08/10/2018	9904228	Amazon: AAA batteries for recorders.	10-421-310	18.98	18.98
53949	08/10/2018	9999311	Galls: Handcuff case, glove case, light holder for new Officers	10-421-665	375.41	375.41
53949	08/10/2018	AMAZON PR	Amazon - Prime membership renewal	10-415-480	119.00	119.00
53949	08/10/2018	C2364	Chief supply: 2 tourniquet cases for new Officers	10-421-665	96.97	96.97
53949	08/10/2018	CRAWFORD	Comfort Suites Boise: 3 night stay for Crawford at training	10-421-470	273.00	273.00
53949	08/10/2018	CREDIT 762	Optics Planet: Refund for shipping (2 Duty belts)	10-421-665	48.91-	48.91-
53949	08/10/2018	CREDIT-768	Amazon - Refund for handcuffs.	10-421-320	35.24-	35.24-
53949	08/10/2018	ICMA CONF-	ICMA Conference September 2018 - Robertson	10-415-470	685.00	685.00
53949	08/10/2018	INCI FIRE T	Tuition for training: Incident Communication Tech for R.Black (May 7-11, 2018)	10-423-470	146.00	146.00
53949	08/10/2018	PIZZA FOR 3	Wiseguy Pizza: Pizza for crew at Ohio Gulch/ Colorado Gulch fire.	10-423-320	194.35	194.35
53949	08/10/2018	RERWARDS	Wells Fargo rewards annual membership	10-415-680	50.00	50.00
53949	08/10/2018	REWARDS P	Wells Fargo account credit on June statement	10-415-680	3,000.00-	3,000.00-
Total 53949:						2,190.34
Grand Totals:						2,190.34

Vendor Name	Invoice #	Invoice Date	Description	Account #	Dept.	Amount
3 RIOS LANDSCAPING INC.	5353	08/05/2018	Sprinkler repair at 101 Skyline Drive	55-431-710		259.78
AC HOUSTON LUMBER CO	014-775508	07/03/2018	Leather work gloves	10-431-345	STR	29.99
AIR ST. LUKE'S MEMBERSHIP	ANN MBRSH	08/16/2018	Add 2 new hires - Longstreet & Hartman	10-415-480	ADM	90.00
ALEXANDER CLARK GRAPHICS	64574	08/17/2018	Vehicle Theft report forms /Quantity 100	10-421-310	POLI	107.77
ALPINE TREE SERVICE, INC.	36384	08/01/2018	Air excavate and root prune 5 cottonwood trees on Bitterroot for construction.	55-431-710		1,140.00
ALPINE TREE SERVICE, INC.	36538	08/08/2018	Stump grinding on Snowbrush for bond construction.	55-431-710		360.00
ARBORCARE RESOURCES, INC	39901	07/30/2018	Tree maintenance Elkhorn Fire Station.	10-431-620	STR	295.00
ASPHALT SYSTEMS INC.	31662	08/22/2018	Friction seal oil.	52-431-780	STR	18,437.16
ASSOCIATION OF IDAHO CITIE	200004631	07/24/2018	ICCTFOA Membership Dues - Uhrig, Flannigan, Crosby	10-415-480	ADM	135.00
ATKINSON'S MARKET	3480740	08/02/2018	Atkinsons - Food for regular council meeting 8/2/18	10-411-476	LEGI	48.37
ATKINSON'S MARKET	4623557	08/09/2018	Atkinsons - Food for LEPC meeting 8/9/18	10-423-470	FIRE	24.22
ATKINSON'S MARKET	4628550	08/17/2018	Living quarters supplies (Elkhorn fire station)	10-423-315	FIRE	41.76
ATKINSON'S MARKET	8198343	08/15/2018	Assistant Planner Staff Reception	10-418-470	COM	38.49
BACKGROUND SOLUTIONS, LP	BS 2017-121	08/01/2018	Annual renewal/ background check software	10-421-480	POLI	195.00
BARRY EQUIPMENT & RENTAL	W17642-2	08/08/2018	Repair electrical issue on Tool Cat	10-431-595	STR	613.20
BLACK, REID	DOLLAR RID	07/19/2018	Reimbursement for meals: Dollar Ridge Fire/WLF	10-423-365	FIRE	161.00
CH2M HILL ENGINEERS, INC.	6/30 SDC YR	06/30/2018	SDC Year 1 (task order = \$17,094)	55-431-422		6,501.58
CH2M HILL ENGINEERS, INC.	DIAM BK TO	08/16/2018	Diamond Back Townhome Final Plat Review	10-418-422	COM	370.00
CH2M HILL ENGINEERS, INC.	ELK SPRGS	08/16/2018	Elkhorn Springs Final Plat Review	10-418-422	COM	394.50
CH2M HILL ENGINEERS, INC.	GENERATO	06/30/2018	Generator bids for Elkhorn fire station	50-480-450		641.60
CH2M HILL ENGINEERS, INC.	PROG MGM	06/30/2018	Program Management Yr 1 Task 2/3 (\$138,000)	55-431-422		18,731.91
CH2M HILL ENGINEERS, INC.	YR 2-3 CON	06/30/2018	Year 2/3 Construction Contingency - Design work to accomodate flood study	55-431-422		7,603.40
CHATEAU DRUG	1944459	08/16/2018	Laundry supply's	10-431-315	STR	39.98
COPY & PRINT	90043	05/29/2018	Business check reorder	10-415-310	ADM	178.13
COPY & PRINT	91488,57926	07/31/2018	Printer paper, post-its, index flags, ink, white-out, binders, pencils	10-415-310	ADM	223.94
COPY & PRINT	91623	08/17/2018	Copy paper, legal pads, pens, paper clips, binder clips, batteries, binding combs, dry eras	10-415-310	ADM	141.66
COPY & PRINT	91650	08/07/2018	Small memo size note pads for Officers.	10-421-310	POLI	31.98
COPY & PRINT	91771	08/20/2018	Business cards for Rebekah Longstreet	10-418-310	COM	39.99
COPY & PRINT	91852	08/28/2018	Staples for CDD	10-418-310	COM	7.99
COPY & PRINT	92216	08/29/2018	Name plates for Rebekah Longstreet	10-418-310	COM	45.55
D & B SUPPLY COMPANY	56249	08/14/2018	Work clothes and shoes for Terence.	10-431-631	STR	106.95
DICK YORK'S AUTO SERVICE	78509	07/27/2018	Oil change, oil filter, and tire rotation for SVPD3 (Invoice #78509)	10-421-600	POLI	99.49
E C COMPANY	GENERATO	08/08/2018	City Hall generator purchase FY2018	50-480-450		42,586.00
E C COMPANY	M23694	07/25/2018	Elkhorn fire station generator	50-480-450		24,227.00
FEDEX	6-285-57043,	07/26/2018	Cost of shipping evidence to the Meridian Lab (SVPD2018-00068)	10-421-370	POLI	16.53
FEDEX	6-285-57043,	07/26/2018	Cost of shipping evidence to the Meridian Lab (SVPD2018-00083)	10-421-370	POLI	19.36
FINI MACHINERY	9143	07/23/2018	Engine 66: repair of wheel seal that is leaking oil.	10-423-600	FIRE	529.47
GALLS LLC	10385433	07/25/2018	1 Baton, baton holder and 2 handcuff cases	10-421-665	POLI	154.96
GALLS LLC	10385433	07/25/2018	New work boots for Officer K. Gergen	10-421-665	POLI	110.46
GALLS LLC	10567182	08/18/2018	Ballistic helmets and plate carrier vests (6 of each)	10-423-576	FIRE	2,311.72
GEM STATE PAPER	1253652-00	08/10/2018	hand soap, folded paper towels, toilet seat covers, toilet paper, brown paper towel rolls	10-415-310	ADM	214.33
HENDRICKS, PETER	LUNCH-BRA	08/27/2018	Lunch with Mayor Bradshaw discussing public safety	10-411-470	LEGI	47.96
HENDRICKS, PETER	REIMB LUN	08/10/2018	Lunch meeting with Dave Galloway, President of SVEA	10-411-476	LEGI	45.40
HENRY SCHEIN, INC.	55672094,55	07/25/2018	Oral airway disposal kit	10-423-325	FIRE	10.92
HENRY SCHEIN, INC.	55672094,55	07/25/2018	Suction devices	10-423-325	FIRE	13.80
HUGHES FIRE EQUIPMENT	527591	07/23/2018	Truck G1- Ladder repair proximity switches.	10-423-600	FIRE	1,368.72
IDAHO MATERIALS & CONSTR	PAY APP #2	08/19/2018	IMC payment application #2	55-431-710		420,921.74

Vendor Name	Invoice #	Invoice Date	Description	Account #	Dept.	Amount
IDAHO MOUNTAIN EXPRESS	12582536,12	07/25/2018	Legal - 7/5 Meeting	10-415-440	ADM	139.15
IDAHO MOUNTAIN EXPRESS	12582536,12	07/25/2018	Legal - Proposed budget	10-415-440	ADM	467.20
IDAHO MOUNTAIN EXPRESS	12583719	07/25/2018	Legal Notice July 26 PZ	10-418-440	COM	118.91
IDAHO STATE POLICE	S19-07-30	07/30/2018	3 used mobile radios for Engines.	10-423-575	FIRE	300.00
INFINISOURCE	90228996-N	08/09/2018	Manual Enrollments - July 2018	10-415-250	ADM	1.50
INT'L INT OF MUNICIPAL CLERK	ANN MBRSH	07/31/2018	Membership fee for M. Uhrig, Assistant City Clerk/Assistant Treasurer	10-415-480	ADM	100.00
INT'L INT OF MUNICIPAL CLERK	ANN MBRSH	07/31/2018	Membership renewal, continuing prof development and late fee for N. Flannigan, City Cler	10-415-480	ADM	115.00
JOE'S BACKHOE SERVICE	233024	08/10/2018	Credit for invoice that was paid twice	10-431-780	STR	1,285.00-
JOE'S BACKHOE SERVICE	233024	08/10/2018	ROW mowing on all streets and paths	10-431-780	STR	4,262.50
KETCHUM COMPUTERS	15264	08/02/2018	Change backups, check in with department users	10-415-427	ADM	77.50
KETCHUM COMPUTERS	15264	08/02/2018	Change backups, server check, Terrence scan folder permissions. lWorq data restore to	10-415-427	ADM	232.50
KETCHUM COMPUTERS	15264	08/02/2018	Server check, change backups, lworq data and report for Isabel	10-415-427	ADM	77.50
KETCHUM COMPUTERS	15264	08/02/2018	Setup remote access for Bryce	10-415-427	ADM	77.50
KETCHUM COMPUTERS	15264	08/02/2018	Start ticket for recording time cutoff on interview room cameras	10-421-427	POLI	155.00
KETCHUM COMPUTERS	15264	08/02/2018	Wipe data from 5 hard drives	10-415-427	ADM	77.50
KETCHUM COMPUTERS	15310	08/17/2018	Bryce laptop issue, Azure directory sync issue with Microsoft, change backups, check ser	10-415-427	ADM	271.25
KETCHUM COMPUTERS	15310	08/17/2018	Police phone email issue, mobile data on Unit 1 Patrol vehicle, check Syringa fiber install	10-421-427	POLI	116.25
KETCHUM COMPUTERS	15310	08/17/2018	Server check, setup new user for PZ, Bryce email setup in council chambers, change bac	10-415-427	ADM	310.00
LES SCHWAB	1170050125	08/28/2018	Tires and stabilizer for Engine 64	10-423-600	FIRE	1,920.14
MATERIAL TESTING & INSPECT	156166	08/10/2018	Year 1 construction testing	55-431-430		1,647.29
MATERIAL TESTING & INSPECT	156679	08/30/2018	Year 1 construction - testing	55-431-430		398.18
MUNICIPAL EMERGENCY SERV	IN1255383	08/20/2018	Summer uniforms for duty staff	10-423-631	FIRE	878.13
NAPA AUTO PARTS	945100	08/28/2018	Washer fluid	10-423-600	FIRE	16.14
NEVINS, JEFF	WLF-REIMB	07/18/2018	Reimbursement for meals, hotel and fuel expenses during Taylor Creek Fire/WLF	10-423-365	FIRE	393.89
PARSONS BEHLE & LATIMER	1175764,118	08/06/2018	Professional Services July 2018	10-415-420	ADM	2,106.00
PARSONS BEHLE & LATIMER	1175764,118	08/06/2018	Professional Services June 2018	10-415-420	ADM	8,856.00
PREMIER CLEANERS, INC.	195299	06/25/2018	Hemming of 3 uniform pants for Officer Whiting	10-421-665	POLI	60.00
RAHM TRANSPORT LLC	95	08/29/2018	Oil transport for friction seal project.	52-431-780	STR	2,670.06
RIVER RUN AUTO	6538-131714	08/20/2018	Mobile One Oil for Engine 60 and 66	10-423-600	FIRE	159.20
RIVER RUN AUTO	6538-131714	08/20/2018	Oil and air filters for: Engine 65 and 66	10-423-600	FIRE	85.71
RIVER RUN AUTO	6538-131714	08/20/2018	Oil filter and pump for Engine 65 and 66	10-423-600	FIRE	71.80
RIVER RUN AUTO	6538-131714	08/20/2018	Oil for Engine 66	10-423-600	FIRE	21.06
ROBERTSON, SUSAN	ICMA REIMB	09/06/2018	Per Diem for 5 days for ICMA Conference 2018	10-415-470	ADM	337.00
S&C ASSOCIATES LLC	1217	08/15/2018	Yr 1 Construction Review	55-431-429		7,590.00
S&C ASSOCIATES LLC	1218	08/15/2018	Yr 2/3 Contingency - Review of Flood Study	55-431-429		735.00
SELDON, CHRISTOPHER	DOLLAR RID	07/19/2018	Reimbursement for meals: Dollar Ridge Fire/WLF	10-423-365	FIRE	161.00
SISKO, JOHN	DOLLAR RID	07/19/2018	Reimbursement for meals: Dollar Ridge Fire/WLF	10-423-365	FIRE	161.00
STRAIGHT STRIPE PAINTING, I	13773	08/29/2018	2018 streets sealing application.	52-431-780	STR	12,500.00
SUN VALLEY CLEANERS, INC	20-JULY	07/25/2018	Dry cleaning for Police uniforms (6/27/18-7/23/18)	10-421-630	POLI	356.55
SUN VALLEY COMPANY	2038	07/15/2018	Wildflower path irrigation relocation and landscaping.	55-431-710		2,515.00
SUN VALLEY ELECTRIC	15540	07/27/2018	Repair lighting in bathroom and hallway in Police Department	10-421-610	POLI	210.00
SUNPOINTE CHATEAU	420127	07/19/2018	Irrigation repair parts only.	55-431-710		625.40
SUNRISE ENVIRO SCIENTIFIC	89030	07/19/2018	Concrete floor cleaner and degreaser and 1/2 freight.	10-431-320	STR	390.91
SUNRISE ENVIRO SCIENTIFIC	89030-FIRE	07/19/2018	Cleaning supplies for all fire vehicles.	10-423-600	FIRE	472.06
TERNET, BRYCE	LUNCH MTG	08/10/2018	Lunch Meeting with Tim Maguire/Ecostyem Sciences	10-418-470	COM	40.66
TERNET, BRYCE	REIMB LUN	08/16/2018	Department Lunch Meeting for New Staff Member	10-418-470	COM	97.50
TERRACON CONSULTANTS, IN	TA95051	08/17/2018	Geotech work for Road & Path construction yr. 2/3 pre-design	55-431-429		5,163.77

Vendor Name	Invoice #	Invoice Date	Description	Account #	Dept.	Amount
TIERNEY, BRIAN	WLF REIMB-	07/01/2018	Reimbursement for meals, fuel and hotel: 416 and Lake Christine fire/WLF	10-423-365	FIRE	2,293.24
TREASURE VALLEY COFFEE	5692979	08/14/2018	Coffee for Admin	10-415-320	ADM	24.72
TREASURE VALLEY COFFEE	5692979	08/14/2018	Coffee for Community Development Department	10-418-320	COM	24.72
TREASURE VALLEY COFFEE	5692979	08/14/2018	Coffee for Fire Department	10-423-320	FIRE	24.72
TREASURE VALLEY COFFEE	5692979	08/14/2018	Coffee for Police Department	10-421-320	POLI	24.72
TREASURE VALLEY COFFEE	5692979	08/14/2018	Coffee for Streets Department	10-431-320	STR	24.72
UNIFORMS 2 GEAR	84035	07/10/2018	1 pair of class B pants for Officer Damron	10-421-665	POLI	66.09
UNIFORMS 2 GEAR	84035	07/10/2018	2 name plates for Officer Damron	10-421-665	POLI	26.50
UNIFORMS 2 GEAR	84035	07/10/2018	2 name plates for Officer Hafer	10-421-665	POLI	26.50
UNIFORMS 2 GEAR	84035	07/10/2018	3 (long sleeve) uniform shirts with embroidered name/patches for Officer Whiting	10-421-665	POLI	182.08
WALKER SAND AND GRAVEL	471729	08/09/2018	6 month rent on 2nd storage container	10-431-780	STR	450.00
WALKER SAND AND GRAVEL	473245	08/21/2018	Storage rental 6 months	10-431-780	STR	1,200.00
WEIDNER FIRE	52350	08/13/2018	Annual service of Air Compressor	10-423-595	FIRE	1,231.00
WESTERN RECORDS DESTRU	40476	08/09/2018	On Site Shredding 8/9/18	10-415-310	ADM	45.00
WHITE PETERSON	7/31 000R	07/31/2018	Legal Services - General Matters - Non-privileged	10-415-425	ADM	2,500.00
WHITE PETERSON	7/31-005M	07/31/2018	Unforseen Legal Demands	10-415-426	ADM	1,330.00
WHITE PETERSON	ENCROACH	07/31/2018	Legal Services - July 2018	10-418-420	COM	192.50
Wood River Land Trust	2018 TROUT	07/15/2018	2018 Trout Friendly Partnership Agreement	10-419-690	OTH	200.00
Grand Totals:						615,833.98

Finance Committee Chair, Keith Saks: \_\_\_\_\_

Date : \_\_\_\_\_





CITY OF SUN VALLEY  
REPORT TO THE CITY COUNCIL

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TO: Honorable Mayor and City Council  
FROM: Wendy Crosby, Finance Manager/Treasurer  
SUBJECT: Consent Calendar- Approval of Payable for FY2019  
DATE: Sept. 6, 2018

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**BACKGROUND:**

Council approved the FY19 budget which included 3 employee ski passes for the winter 2018-19 season. To take advantage of the discounted rate of \$3100 each vs. \$3600 each, payment must be made prior to Sept 8<sup>th</sup>. I am recommending this purchase be made in FY18 but booked into the October 2019 GL period, in order to take advantage of the lower cost.

**RECOMMENDATION:** Approval of the payable to take advantage of the discounted rate.

**PROPOSED MOTION:** I move to approve the immediate payment in the amount of \$9300 for the purchase of 3 budgeted employee ski passes for FY2019.

**ALTERANTIVE MOTION:** I move to exclude payment for the purchase of budgeted employee ski passes for FY2019 from the Consent Agenda.