

AGENDA
MONTHLY MEETING OF THE CITY OF SUN VALLEY FINANCE COMMITTEE
IN THE COUNCIL CHAMBERS, 81 ELKHORN ROAD, SUN VALLEY, IDAHO
DECEMBER 3, 2018 at 1:00 PM

Notice: A possible quorum of the Mayor and City Council may convene at the Finance Committee meeting. However, no City Council business will take place and no binding decisions will be made.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - The Finance Committee welcomes comments from the public. Please state your name and address for the record. Public comments may be limited to three (3) minutes.

ACTION/DISCUSSION

1. Approval of October 29, 2018 Finance Committee Meeting minutes.*
2. Review and discussion of:
 - a. November 2018 Payroll
 - b. Wells Fargo October credit card statement and associated charges and payments
 - c. November 2018 Paid Invoice report
3. Review of non-recurring payables on-hand as of November 30, 2018 and recommendation for approval to the City Council at its December 6, 2018 City Council Meeting.*

EXECUTIVE SESSION – IF CALLED, pursuant to Idaho Code §74-206(d) to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code.

ADJOURNMENT

*** Indicates an Action Item as required by Idaho Code 74-204 (4).**

Please Note: The agenda is subject to revisions and the meeting may be continued should additional time be needed. Any person in need of assistance to attend or participate should contact Sun Valley City Hall prior to the meeting at 208-622-4438. Packet materials are online at www.sunvalleyidaho.gov.

DRAFT

October 29, 2018 Finance Committee Meeting Minutes

The City of Sun Valley Finance Committee met in a Regular Session in the Council Chambers, Sun Valley, Idaho, on the 29th day of October 2018 at 1:12 PM.

CALL TO ORDER

Alternate Committee Member/Acting Chair DuFur called the meeting to order at 1:12 PM.

ROLL CALL

Present: Committee Member Jane Conard, Alternate Committee Member/Acting Chair Brad DuFur

Also Present: Finance Manager/Treasurer Wendy Crosby

PUBLIC COMMENT

None.

ACTION/DISCUSSION

1. Conard reviewed the minutes and moved to approve the October 2, 2018 minutes, seconded by DuFur. All in favor. The motion carried unanimously.
2. Review and discussion of:
 - a. **October 2018 Payroll.** Conard believed the payroll looked reasonable and noted the paid time-off numbers.
 - b. **Wells Fargo October credit card statement and associated charges and payments.** No comments.
 - c. **October 2018 Paid Invoice report.** Conard commented about AK Pest Management and asked whether we can get bids from other companies and she also questioned the various types of product used. She then asked about the generators and if we can we get a report of what has happened so far. A few questions were asked regarding the 2006 F-350 repair charges to which Crosby responded that she would find out the requested information and report back.
3. **Review of non-recurring payables on-hand as of October 26, 2018 and recommendation for approval to the City Council at its November 1, 2018 Council Meeting.** Conard commented on the CH2M Hill charges to which Crosby mentioned they are merging with Jacobs and they're having a few issues with their billing statements but confirmed that they are correct. DuFur had a few questions regarding the ROW tree trimming charge to which Crosby mentioned Street Superintendent Whitesell could respond to this and she will ask him to follow-up. A question was asked whether the 2006 truck was traded-in to which Crosby mentioned that we do still have it; we are waiting to receive the new vehicle. Crosby then offered to do a fixed asset report for the Finance Committee.

DuFur moved to recommend to Council at its November 1, 2018 council meeting approval of the non-recurring payables on-hand as of October 26, 2018, seconded by Conard. All in favor. The motion carried unanimously.

ADJOURNMENT

DuFur moved to adjourn, seconded by Conard. All in favor. The motion carried unanimously.

The Finance Committee meeting adjourned at 2:00 PM.

Respectfully Submitted,
Nancy Flannigan, City Clerk

Jane Conard, Committee Member

Date

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING NOVEMBER 30, 2018

LIABILITIES AND EQUITY

GENERAL FUND

<u>FUND EQUITY</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(391,556.42)				
BALANCE - CURRENT DATE		(391,556.42)			
TOTAL FUND EQUITY			(391,556.42)		
TOTAL LIABILITIES AND EQUITY			(391,556.42)		
 <u>LEGISLATIVE</u>					
10-411-110 SALARIES AND WAGES	5,750.00	5,750.00	69,000.00	63,250.00	8.3
TOTAL LEGISLATIVE	5,750.00	5,750.00	69,000.00	63,250.00	8.3
 <u>ADMINISTRATION</u>					
10-415-110 SALARIES AND WAGES	50,767.37	50,767.37	354,020.00	303,252.63	14.3
TOTAL ADMINISTRATION	50,767.37	50,767.37	354,020.00	303,252.63	14.3
 <u>COMMUNITY DEVELOPMENT</u>					
10-418-110 SALARIES AND WAGES	38,092.33	38,092.33	269,737.00	231,644.67	14.1
10-418-120 SALARIES AND WAGES - PART-TIME	4,000.00	4,000.00	26,000.00	22,000.00	15.4
TOTAL COMMUNITY DEVELOPMENT	42,092.33	42,092.33	295,737.00	253,644.67	14.2
 <u>POLICE DEPARTMENT</u>					
10-421-110 SALARIES AND WAGES	150,304.76	150,304.76	951,980.00	801,675.24	15.8
10-421-122 OVERTIME SALARIES	3,153.44	3,153.44	30,000.00	26,846.56	10.5
TOTAL POLICE DEPARTMENT	153,458.20	153,458.20	981,980.00	828,521.80	15.6
 <u>FIRE DEPARTMENT</u>					
10-423-110 SALARIES AND WAGES - FTE	75,718.67	75,718.67	473,313.00	397,594.33	16.0
10-423-120 WAGES - ON CALL FF	14,686.00	14,686.00	87,000.00	72,314.00	16.9
10-423-122 OVERTIME SALARIES	2,107.46	2,107.46	34,000.00	31,892.54	6.2
10-423-130 WAGES- WILDLAND	15,812.74	15,812.74	10,000.00	(5,812.74)	158.1
TOTAL FIRE DEPARTMENT	108,324.87	108,324.87	604,313.00	495,988.13	17.9

CITY OF SUN VALLEY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET DEPARTMENT</u>					
10-431-110 SALARIES AND WAGES	31,051.27	31,051.27	226,470.00	195,418.73	13.7
10-431-120 SALARIES & WAGES - PART TIME	.00	.00	2,000.00	2,000.00	.0
10-431-122 OVERTIME SALARIES	12.38	12.38	4,000.00	3,987.62	.3
10-431-123 WAGES - ON-CALL STREET DEPT	100.00	100.00	3,750.00	3,650.00	2.7
TOTAL STREET DEPARTMENT	31,163.65	31,163.65	236,220.00	205,056.35	13.2
TOTAL FUND EXPENDITURES	391,556.42	391,556.42	2,541,270.00	2,149,713.58	15.4
NET REVENUE OVER EXPENDITURES	(391,556.42)	(391,556.42)	(2,541,270.00)	(2,149,713.58)	(15.4)

Check Number	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
54201						
54201	11/06/2018	1384495253	GoDaddy - .org domain renewal	10-415-435	20.17	20.17
54201	11/06/2018	14428490	6 Generator mounting brackets for Elkhorn station	50-480-450	320.13	320.13
54201	11/06/2018	2214653	New paper shredder for Rachel's office	10-421-740	103.77	103.77
54201	11/06/2018	2465726-111	ISC Payroll Conference Webinar - Crosby	10-415-470	35.00	35.00
54201	11/06/2018	29607038	ISP name based background check: On-call FF J.Hilber	10-423-320	21.60	21.60
54201	11/06/2018	4014650	Amazon - HDMI converter for Flannigan's City laptop	10-415-740	6.98	6.98
54201	11/06/2018	4309065	Amazon 3 replacement bluetooth radio's for plow trucks for hands free phone calls.	10-431-595	299.94	299.94
54201	11/06/2018	642203	USAMM: Lieutenant bars for Kim and Travis	10-421-665	22.28	22.28
54201	11/06/2018	6497801	Amazon - Batteries for all city AED's (fire, police, admin)	10-423-325	199.98	199.98
54201	11/06/2018	6961054	Amazon: Iphone case and screen protector for T.Olsen	10-421-510	27.95	27.95
54201	11/06/2018	7192211	Union book/ Employee law: for W.Femling	10-423-480	254.95	254.95
54201	11/06/2018	7553831	Tennis balls to cover sharp edges on cone rack	10-431-345	270.49	270.49
54201	11/06/2018	7932514	Optics Planet: Equipment for new Officers (belts, magazine case,tourniquet case)	10-421-575	692.83	692.83
54201	11/06/2018	854-4309065	Amazon - Back-up storage drive, disck drive and external hard drives for Elkhorn Station	10-415-740	1,017.96	1,017.96
54201	11/06/2018	SEPT	8X8 - Monthly Billing 9/1/18-9/30/18	10-415-510	331.46	331.46
54201	11/06/2018	ST HEALTH-	Short term health coverage/ month of October: Officer Taylor	10-421-250	476.00	476.00
Total 54201:						4,101.49
Grand Totals:						4,101.49

Report Criteria:
 Detail report type printed

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
AC HOUSTON LUMBER C	014-102866	Measuring wheel and tape	09/28/2018	165.75	165.75	54148	11/02/2018
	014-106891	Drill bits to mount generator to pad (Elkhorn station)	10/11/2018	36.57	36.57	54148	11/02/2018
	014-107819	Leather work gloves	10/15/2018	29.99	29.99	54148	11/02/2018
Total AC HOUSTON LUMBER CO:				232.31	232.31		
AIR ST. LUKE'S MEMBER	NEW MBR -T	1 new employee membership - Taylor	10/03/2018	45.00	45.00	54149	11/02/2018
Total AIR ST. LUKE'S MEMBERSHIP:				45.00	45.00		
ALSCO-AMERICAN LINE	LBOI116411	Laundry and shop towels for Fire Department - LBOI16	10/01/2018	105.58	105.58	54202	11/07/2018
	LBOI164111	Alsco - mats for City Hall LBOI1641113	10/01/2018	51.48	51.48	54202	11/07/2018
	LBOI164111	Alsco - mats for Police Department LBOI1641114	10/01/2018	32.28	32.28	54202	11/07/2018
	LBOI164111	Shop towels for Street - LBOI1641115	10/01/2018	33.17	33.17	54202	11/07/2018
	LBOI164497	Alsco - mats for City Hall LBOI1644975	10/15/2018	51.48	51.48	54202	11/07/2018
	LBOI164497	Alsco - mats for Police Department LBOI1644976	10/15/2018	32.28	32.28	54202	11/07/2018
	LBOI164497	Shop towels for Street - LBOI1644977	10/15/2018	33.17	33.17	54202	11/07/2018
	LBOI164497	Laundry and shop towels for Fire Department - LBOI16	10/15/2018	99.35	99.35	54202	11/07/2018
	LBOI164889	Alsco - mats for City Hall LBOI1648895	10/29/2018	45.84	45.84	54202	11/07/2018
	LBOI164889	Alsco - mats for Police Department LBOI1648896	10/29/2018	32.28	32.28	54202	11/07/2018
	LBOI164889	Shop towels for Street - LBOI1648897	10/29/2018	40.27	40.27	54202	11/07/2018
	LBOI164889	Laundry and shop towels for Fire Department - LBOI16	10/29/2018	105.58	105.58	54202	11/07/2018
	LBOI164889	Paper towels and toilet paper for Elkhorn station: LBOI	10/29/2018	115.00	115.00	54202	11/07/2018
	Total ALSCO-AMERICAN LINEN DIVISION:				777.76	777.76	
ATKINSON'S MARKET	2621945,823	Ice for training center opening ceremony	10/06/2018	16.88	16.88	54150	11/02/2018
	2621945,823	Atkinsons - Food for LEPC meeting 10/11/18	10/06/2018	21.66	21.66	54150	11/02/2018
	2621945,823	Training center ceremony drinks	10/06/2018	96.56	96.56	54150	11/02/2018
	8230939	Atkinsons - Food for regular council meeting 10/4/18	10/04/2018	43.74	43.74	54150	11/02/2018
Total ATKINSON'S MARKET:				178.84	178.84		
BECK, ROB	5614	FY 2018 miscellaneous ROW treet trimming.	09/30/2018	1,350.00	1,350.00	54151	11/02/2018
	5615	Hazzard tree removal on Bluebell and Lupine.	10/17/2018	2,100.00	2,100.00	54151	11/02/2018
Total BECK, ROB:				3,450.00	3,450.00		
BLAINE COUNTY	316	RMS Annual maintenance expense/ fiscal year 2019	10/04/2018	21,056.00	21,056.00	54152	11/02/2018
	321	Annual emergency communication service agreement f	10/11/2018	102,341.00	102,341.00	54137	10/31/2018
Total BLAINE COUNTY:				123,397.00	123,397.00		
BLAINE COUNTY HOUSI	1ST HALF F	Fiscal Year 2019 Fee for Service - First Half	11/01/2018	7,500.00	7,500.00	54203	11/07/2018
Total BLAINE COUNTY HOUSING AUTH:				7,500.00	7,500.00		
BME UPFITTING, LLC	1856	Radio harnesses for all full-time staff	09/27/2018	458.48	458.48	54153	11/02/2018
Total BME UPFITTING, LLC:				458.48	458.48		
CASELLE, INC	91125	Contract Support & Maintenance for 12/01/18-12/31/18	11/01/2018	1,150.00	1,150.00	54204	11/07/2018

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total CASELLE, INC:				1,150.00	1,150.00		
CENTURYLINK	3401 844B-O	Century Link - 3401 October Phone	10/13/2018	44.35	44.35	54138	10/31/2018
	7601 844B -	Century Link - 7601 October Phone	10/13/2018	115.53	115.53	54138	10/31/2018
	7605 348B-O	Century Link - 7605 October Phone	10/13/2018	194.97	194.97	54138	10/31/2018
Total CENTURYLINK:				354.85	354.85		
CH2M HILL ENGINEERS,	381160799-	June Day Plat Review	09/27/2018	327.40	327.40	54154	11/02/2018
	AUG 31 PRO	Program management Task Order 2-3 (total \$138,000)	08/31/2018	20,185.90	20,185.90	1045	11/02/2018
	AUG PROG	Program management Task Order 2-3 (total \$138,000)	08/31/2018	9,617.90	9,617.90	1045	11/02/2018
	AUG SDC	Year 1 services during construction (total = \$17,094)	08/31/2018	3,501.50	3,501.50	1045	11/02/2018
	AUG YR 2-3	Year 2/3 design (Total = \$472,980)	08/31/2018	20,922.50	20,922.50	1045	11/02/2018
	DESIGN MO	Year 2/3 design modification for Juniper/Sunrise floodi	09/28/2018	1,932.00	1,932.00	1045	11/02/2018
	DIAMONDBA	Final Plat Review DB Lots 26, 27, 28	09/28/2018	663.00	663.00	54154	11/02/2018
	FINAL DIAM	Final Plat Review DB Lot 24, Tract J	08/31/2018	369.30	369.30	54154	11/02/2018
	YR 2-3 DESI	Year 2/3 design work (total \$472,980)	09/28/2018	37,012.70	37,012.70	1045	11/02/2018
Total CH2M HILL ENGINEERS, INC.:				94,532.20	94,532.20		
CHATEAU DRUG	1967227	Shop supply's	10/04/2018	57.93	57.93	54155	11/02/2018
	1967380	Knife, can opener, pie server for City Hall	10/04/2018	21.97	21.97	54155	11/02/2018
Total CHATEAU DRUG:				79.90	79.90		
City of Twin Falls	TUITION CIT	Cost of Tuition: Crisis Intervention for Officer K.Gergen	11/05/2018	50.00	50.00	54139	10/31/2018
Total City of Twin Falls:				50.00	50.00		
CLEAR WATER POWER	925181	Snow plow for new street pickup truck.	10/01/2018	8,106.37	8,106.37	54156	11/02/2018
Total CLEAR WATER POWER EQUIPMENT:				8,106.37	8,106.37		
COPY & PRINT	91783	Business cards for Hendricks	08/23/2018	64.99	64.99	54157	11/02/2018
	92405,92557	Name tag for Rebekah Longstreet	09/28/2018	17.00	17.00	54157	11/02/2018
	92405,92557	Notary stamp for Flannigan	09/28/2018	37.25	37.25	54157	11/02/2018
	92405,92557	Business cards for Flannigan	09/28/2018	54.99	54.99	54157	11/02/2018
	92591	1 Box of copier paper	10/05/2018	42.99	42.99	54157	11/02/2018
	92772	2 Rms gray paper for PO's, printer paper, post it flags,	10/12/2018	220.64	220.64	54157	11/02/2018
	92905,92809	Business cards for Robrahn	10/12/2018	54.99	54.99	54157	11/02/2018
	92905,92809	Stamp pad replacement for Check stamp	10/12/2018	8.90	8.90	54157	11/02/2018
	92905,92809	Name plate for Robrahn	10/12/2018	12.15	12.15	54157	11/02/2018
	92905,92809	"Recording" Name plate and holder for Council Chamb	10/12/2018	26.90	26.90	54157	11/02/2018
	92905,92809	1 Bx expanding file folders and 1 case printer paper	10/12/2018	87.49	87.49	54157	11/02/2018
	93097	File sorter for Rachel's office	10/25/2018	22.50	22.50	54157	11/02/2018
	93125	Calculator, card holder, file folders, and DVD-R for Poli	10/24/2018	67.90	67.90	54157	11/02/2018
Total COPY & PRINT:				718.69	718.69		
COX COMMUNICATIONS	5301-NOV	Internet Service 100 Morning Star Rd.	11/09/2018	117.40	117.40	54215	11/20/2018
	7601-NOV	Internet Service 81 Elkhorn Rd.	11/01/2018	102.40	102.40	54214	11/15/2018
Total COX COMMUNICATIONS:				219.80	219.80		
DELL MARKETING,LP	29560166-3	OptiPlex 3050 SFF for CDD	10/09/2018	719.04	719.04	54158	11/02/2018
	29560166-3	OptiPlex 3050 SFF for Admin	10/09/2018	719.04	719.04	54158	11/02/2018

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	29560166-3	OptiPlex 3050 SFF for SD	10/09/2018	719.04	719.04	54158	11/02/2018
Total DELL MARKETING,LP:				2,157.12	2,157.12		
DICK YORK'S AUTO SER	79471,79546	Repair tire SVPD3	10/15/2018	39.88	39.88	54159	11/02/2018
	79471,79546	Oil change and oil filter for SVPD4 (Order #79546)	10/15/2018	61.69	61.69	54159	11/02/2018
	79471,79546	Oil change and oil filter for SVPD2 (Order #79549)	10/15/2018	61.69	61.69	54159	11/02/2018
Total DICK YORK'S AUTO SERVICE:				163.26	163.26		
EAGLE HOLDINGS LLC	PERMIT REF	Building Permit #2018-121 Partial Refund	11/01/2018	14,121.91	14,121.91	54200	11/06/2018
Total EAGLE HOLDINGS LLC:				14,121.91	14,121.91		
EAZY LANDSCAPING	2383	Sprinkler repair 119 Skyline ber bond construction	10/08/2018	240.00	240.00	1046	11/02/2018
Total EAZY LANDSCAPING:				240.00	240.00		
FEDEX	6-320-78382	Cost of shipping evidence to the Meridian Lab (SVPD2)	09/27/2018	64.92	64.92	54160	11/02/2018
Total FEDEX:				64.92	64.92		
GALENA ENGINEERING	YR2-3 PRE-	Year 2/3 Pre Design engineering work (TO = \$103,264)	10/01/2018	17,736.00	17,736.00	1047	11/02/2018
Total GALENA ENGINEERING:				17,736.00	17,736.00		
GALLAGHER VEBA	DEC CONTR	Dec. 2018 VEBA contribution	12/01/2018	3,493.02	3,493.02	54228	11/29/2018
	NOV 18 CON	Nov. 2018 VEBA contribution	11/01/2018	3,493.02	3,493.02	54136	10/30/2018
Total GALLAGHER VEBA:				6,986.04	6,986.04		
GALLS LLC	10942369	Handcuffs, baton, baton holder and 4 belts for new Offi	10/08/2018	220.92	220.92	54161	11/02/2018
	10942369	Key holder, liner belt, and light holder for new Officers	10/08/2018	55.37	55.37	54161	11/02/2018
	11431500	Badges for 3 Lieutenants and fire Chief	09/28/2018	604.80	604.80	54161	11/02/2018
Total GALLS LLC:				881.09	881.09		
GEM STATE PAPER	1271123-00	Large plates, paper towels, toilet paper, hand soap, sm	10/12/2018	482.99	482.99	54162	11/02/2018
	1271123-01	Wooden coffee stirrer - was back ordered	10/17/2018	40.09	40.09	54162	11/02/2018
Total GEM STATE PAPER:				523.08	523.08		
GEM STATE WELDERS S	182743	Monthly rental for oxygen and acetylene torch cylinder	09/30/2018	15.60	15.60	54205	11/07/2018
	183361	Monthly rental for oxygen and acetylene torch cylinder	10/31/2018	16.12	16.12	54205	11/07/2018
	E256832	Refil welding tank	10/11/2018	75.45	75.45	54205	11/07/2018
Total GEM STATE WELDERS SUPPLY INC:				107.17	107.17		
GERGEN, KRISTOPHER	PER DIEM R	Per diem (meals & mileage) for Crisis Intervention: Offi	11/04/2018	279.17	279.17	54140	10/31/2018
	TRAINING A	Per diem (meals only) ARIDE Dec 5-6th	12/04/2018	137.50	137.50	54223	11/27/2018
Total GERGEN, KRISTOPHER:				416.67	416.67		
GLASS MASTERS, INC	16170	Replace window at City Hall and Street facility.	09/28/2018	296.10	296.10	54163	11/02/2018
Total GLASS MASTERS, INC:				296.10	296.10		

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
GRANICUS, INC.	1047697	Monthly Service November 2018	10/21/2018	643.20	643.20	54206	11/07/2018
Total GRANICUS, INC.:				643.20	643.20		
GREAT AMERICA FINAN	23614676	Copier lease - Admin - October 2018	10/23/2018	199.00	199.00	54207	11/07/2018
	23614676	Copier lease - Police October 2018	10/23/2018	89.00	89.00	54207	11/07/2018
Total GREAT AMERICA FINANCIAL SVCS:				288.00	288.00		
HY LIFT CRANE SERVICE	1989	Crane service to set the new generator at Elkhorn fire	09/28/2018	400.00	400.00	54164	11/02/2018
Total HY LIFT CRANE SERVICE:				400.00	400.00		
IDAHO MATERIALS & CO	PAY APP #4	IMC payment application #4 year 1 construction	09/30/2018	301,403.57	301,403.57	1048	11/02/2018
Total IDAHO MATERIALS & CONSTRUCTION INC.:				301,403.57	301,403.57		
IDAHO MOUNTAIN EXPR	12586101-V	Legal - 9/6 Meeting	09/05/2018	96.14	96.14	54165	11/02/2018
	12586101-V	Legal - Budget Amendment	09/05/2018	250.88	250.88	54165	11/02/2018
	12586101-V	Notice of Public Hearing	09/05/2018	252.00	252.00	54165	11/02/2018
	12586101-V	Legal - 9/18 Meeting	09/05/2018	35.88	35.88	54165	11/02/2018
	12586101-V	Legal - Ord. 532	09/05/2018	131.40	131.40	54165	11/02/2018
	12586101-V	Notice of Public Hearing	09/05/2018	252.00	252.00	54165	11/02/2018
	12586101-V	Pickup discount	09/05/2018	12.60-	12.60-	54165	11/02/2018
	12586101-V	Legal - RFQ Prof. Services	09/05/2018	67.28	67.28	54165	11/02/2018
	12587162	Legal 9/27 PZ Hearing	09/26/2018	139.15	139.15	54165	11/02/2018
Total IDAHO MOUNTAIN EXPRESS:				1,212.13	1,212.13		
IDAHO POST	ARCON TAC	Tuition for ARCON/Defensive Tactics training for Office	11/26/2018	250.00	250.00	54220	11/20/2018
Total IDAHO POST:				250.00	250.00		
IDAHO POWER	9457-OCT	100 Arrowleaf cell / Sun VAlley FD	10/24/2018	32.42	32.42	54208	11/07/2018
	9457-OCT	100 Arrowleaf Fire/ Sun Valley	10/24/2018	331.72	331.72	54208	11/07/2018
	9457-OCT	208 E Sun Valley Rd	10/24/2018	5.34	5.34	54208	11/07/2018
	9457-OCT	81 Elkhorn Rd	10/24/2018	544.48	544.48	54208	11/07/2018
	9457-OCT	Juniper/Elkhorn Rd Light	10/24/2018	4.72	4.72	54208	11/07/2018
	9457-OCT	Street Lights	10/24/2018	54.36	54.36	54208	11/07/2018
	9457-OCT	Traffic Lights	10/24/2018	25.35	25.35	54208	11/07/2018
Total IDAHO POWER:				998.39	998.39		
IDAHO PROSECUTING A	CODE INDE	2018 Criminal code books	09/27/2018	49.00	49.00	54166	11/02/2018
Total IDAHO PROSECUTING ATTORNEYS ASSOC.:				49.00	49.00		
IDAHO TRAFFIC SAFETY,	190098	Road striping for friction seal project.	10/09/2018	2,415.00	2,415.00	54167	11/02/2018
Total IDAHO TRAFFIC SAFETY, INC:				2,415.00	2,415.00		
IMPERIAL ASPHALT	3976	2018 path slurry project per bid.	10/16/2018	24,650.00	24,650.00	54168	11/02/2018
Total IMPERIAL ASPHALT:				24,650.00	24,650.00		
INFINISOURCE	90273323	Monthly FSA/HRA Admin Fee - September 2018	10/09/2018	144.00	144.00	54141	10/31/2018
	90292149	Monthly FSA/HRA Admin Fee - October 2018	11/09/2018	135.00	135.00	54224	11/27/2018

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total INFINISOURCE:				279.00	279.00		
INREACH - DELORME	DL11547654	Monthly dues 10/7/18-11/6/18. Inv # DL11547654	10/07/2018	103.60	103.60	54142	10/31/2018
	DL11685236	Monthly dues 11/7/18-12/6/18. Inv # DL11685236	11/07/2018	103.60	103.60	54225	11/27/2018
Total INREACH - DELORME:				207.20	207.20		
INTEGRATED TECHNOL	105847	Black Toner CF410A	10/12/2018	85.09	85.09	54143	10/31/2018
	106749	Contract base rate and copies - Police Dept (9/27/18-1	10/26/2018	33.47	33.47	54143	10/31/2018
	107059	Contract base rate - City Hall	10/29/2018	58.57	58.57	54209	11/07/2018
	107059	Contract copies- City Hall	10/29/2018	553.45	553.45	54209	11/07/2018
	107365	yellow ink cartridge for CDD- plotter	11/02/2018	39.30	39.30	54209	11/07/2018
	107397	Contract copies and base rate- Fire Dept- October 201	11/02/2018	84.01	84.01	54209	11/07/2018
Total INTEGRATED TECHNOLOGIES:				853.89	853.89		
INTERMOUNTAIN GAS C	30009-OCT	81 Elkhorn account 42384330009	10/24/2018	131.92	131.92	54210	11/07/2018
	30009-OCT	100 Arrowleaf account 25105330002	10/24/2018	100.54	100.54	54210	11/07/2018
	30009-OCT	81 Elkhorn account 14671230002	10/24/2018	90.06	90.06	54210	11/07/2018
Total INTERMOUNTAIN GAS COMPANY:				322.52	322.52		
ITD-SPECIAL PLATES	C13292	License Plate C13292	10/25/2018	23.00	23.00	54169	11/02/2018
Total ITD-SPECIAL PLATES:				23.00	23.00		
JEROME PETERBILT	191170	Fuel stabilizer, wiper blades, and air filter for Peterbilt.	10/09/2018	210.46	210.46	54170	11/02/2018
	191503	Wiper blades	10/22/2018	75.20	75.20	54170	11/02/2018
	CM191170	Credit on wiper blades	10/17/2018	49.90-	49.90-	54170	11/02/2018
Total JEROME PETERBILT:				235.76	235.76		
JOE'S BACKHOE SERVIC	233523	Scoped drain line for year 2 design	10/19/2018	250.00	250.00	1049	11/02/2018
	233556	Drainage work on Bitterroot Road	10/19/2018	625.00	625.00	1049	11/02/2018
	233623	Moving materials and equipment at Cities storage lot.	10/25/2018	210.00	210.00	54171	11/02/2018
Total JOE'S BACKHOE SERVICE:				1,085.00	1,085.00		
KETCHUM COMPUTERS	15441	Change backups, budget planning, check VPN connec	10/01/2018	155.00	155.00	54172	11/02/2018
	15441	Camera download for interviews	10/01/2018	77.50	77.50	54172	11/02/2018
	15441	Recommend printer purchase for Susan and Wendy	10/01/2018	38.75	38.75	54172	11/02/2018
	15441	Change backups, online backup adjustments for overa	10/01/2018	155.00	155.00	54172	11/02/2018
	15441	Video view issue for Police, new police officer account	10/01/2018	116.25	116.25	54172	11/02/2018
	15441	CD counter email box setup	10/01/2018	77.50	77.50	54172	11/02/2018
	15480	Change backups, server check, fiber check, clean onli	10/16/2018	310.00	310.00	54172	11/02/2018
	15480	Police camera options	10/16/2018	116.25	116.25	54172	11/02/2018
	15480	Workstation quotes and order	10/16/2018	116.25	116.25	54172	11/02/2018
	15480	Weekly visit - swap backup drives	10/16/2018	38.75	38.75	54172	11/02/2018
	15480	Setup TMunoz on server and email and configure login	10/16/2018	155.00	155.00	54172	11/02/2018
Total KETCHUM COMPUTERS:				1,356.25	1,356.25		
KNEELAND, DIANE C.	IRRIG/FENC	Reimbursment for bond construction repairs.	10/01/2018	261.52	261.52	1050	11/02/2018
Total KNEELAND, DIANE C.:				261.52	261.52		

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L. N. CURTIS & SON	220569	New hire bulletproof vests: Hafer, Whiting, and cancell	09/27/2018	2,479.53	2,479.53	54173	11/02/2018
Total L. N. CURTIS & SON:				2,479.53	2,479.53		
LARSEN FIRE APPARAT	2171	Annual Fire Pump testing 2018	10/10/2018	715.00	715.00	54174	11/02/2018
Total LARSEN FIRE APPARATUS SERVICES:				715.00	715.00		
LAWSON PRODUCTS	9306166148	Bolts, nuts and fasteners. shop supply's	10/02/2018	51.10	51.10	54175	11/02/2018
	9306204959	Electrical repair wiring for plow trucks.	10/17/2018	42.63	42.63	54175	11/02/2018
Total LAWSON PRODUCTS:				93.73	93.73		
LUTZ RENTALS	87393-1	Air compressor rental/ irrigation blow out	10/17/2018	135.30	135.30	54176	11/02/2018
Total LUTZ RENTALS:				135.30	135.30		
MAILFINANCE	N7390434	Postage machine lease payment - 11/19/18-2/18/19	10/18/2018	261.15	261.15	54144	10/31/2018
Total MAILFINANCE:				261.15	261.15		
MATERIALS TESTING & I	157574	Sun Valley Road and Path Bond Year 1 - 9/17/18-9/30/	10/02/2018	719.00	719.00	1051	11/02/2018
Total MATERIALS TESTING & INSPECTION:				719.00	719.00		
MK TRAILERS, INC.	21612	Purchase flatbed for street dept. truck.	10/17/2018	2,734.59	2,734.59	54177	11/02/2018
Total MK TRAILERS, INC.:				2,734.59	2,734.59		
MOUNTAIN RIDES	1ST QTR FY	Quarterly Partnership Contribution for FY2019	11/02/2018	80,587.50	80,587.50	54211	11/07/2018
Total MOUNTAIN RIDES:				80,587.50	80,587.50		
MUNICIPAL EMERGENCY	SO1212535	New uniform for new hire (S. Storey)	09/28/2018	169.00	169.00	54199	11/02/2018
Total MUNICIPAL EMERGENCY SERVICES:				169.00	169.00		
Neopost USA Inc	15537428	Ink Cartridge for NEPOST postage machine	10/15/2018	171.00	171.00	54145	10/31/2018
Total Neopost USA Inc:				171.00	171.00		
NEVINS, JEFF	WLF REIMB	Reimbursement for meals and hotel during Bald Mtn. F	10/15/2018	158.32	158.32	54178	11/02/2018
Total NEVINS, JEFF:				158.32	158.32		
NORCO	25023949	Cylinder rent for October 2018 (Inv# 25023949)	10/31/2018	63.24	63.24	54216	11/20/2018
Total NORCO:				63.24	63.24		
OFFICEBRIGHT, INC	4693	Office cleaning October 2018	10/22/2018	1,170.00	1,170.00	54146	10/31/2018
	4693	Cleaning for Street Dept - October 2018	10/22/2018	195.00	195.00	54146	10/31/2018
	4693	Bi-monthly cleaning for Elkhorn sleeping quarters - Oct	10/22/2018	100.00	100.00	54146	10/31/2018
Total OFFICEBRIGHT, INC:				1,465.00	1,465.00		
OLSEN, TRAVIS	886306	Cost of new employee ID card	10/16/2018	5.00	5.00	54179	11/02/2018

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total OLSEN, TRAVIS:				5.00	5.00		
ORCHARD, KIM	ARCON TRA	Meals and mileage for training ARCON Instructor. Nov	11/25/2018	698.92	698.92	54217	11/20/2018
Total ORCHARD, KIM:				698.92	698.92		
OVERHEAD DOOR CO	405880	Garage door service all buildings, window replacemets	10/05/2018	1,367.50	1,367.50	54180	11/02/2018
Total OVERHEAD DOOR CO:				1,367.50	1,367.50		
PERIN, REUBEN	SPRINKLER	Sprinkler repair bond construction.	09/22/2018	332.81	332.81	1052	11/02/2018
Total PERIN, REUBEN:				332.81	332.81		
RAY, MONIQUE	TRAINING A	Per diem (meals and mileage) ARIDE Dec 5-6th	12/04/2018	322.80	322.80	54226	11/27/2018
Total RAY, MONIQUE:				322.80	322.80		
RIVER RUN AUTO	6538-133490	Gasket maker glue.	10/03/2018	7.99	7.99	54181	11/02/2018
	6538-134209	Engine coolant for Police vehicles	10/22/2018	26.98	26.98	54181	11/02/2018
Total RIVER RUN AUTO:				34.97	34.97		
ROBERTSON, SUSAN	REIMB ICMA	Mileage to Twin Falls for IdCMA Regional	10/12/2018	75.75	75.75	54182	11/02/2018
Total ROBERTSON, SUSAN:				75.75	75.75		
S&C ASSOCIATES LLC	1244,1245	Year 1 Consturction review (Task Order = \$48,520)	10/12/2018	6,288.75	6,288.75	1053	11/02/2018
	1244,1245	Year 1 Construction review lessons learned	10/12/2018	420.00	420.00	1053	11/02/2018
Total S&C ASSOCIATES LLC:				6,708.75	6,708.75		
STATE INSURANCE FUN	SEPT PAYR	Payroll Report Premium 9/1/18 to 10/1/2018	11/05/2018	3,706.00	3,706.00	54218	11/20/2018
Total STATE INSURANCE FUND:				3,706.00	3,706.00		
STEPPE, STEVE	E-FENCE RE	Bond construction reimbursement for repairs	08/20/2018	125.00	125.00	1054	11/02/2018
Total STEPPE, STEVE:				125.00	125.00		
SUN VALLEY AIR SERVIC	SEPT 18 LO	SEPTEMBER 2018 1% Air Service LOT	11/26/2018	59,215.62	59,215.62	54227	11/27/2018
Total SUN VALLEY AIR SERVICE BOARD:				59,215.62	59,215.62		
SUN VALLEY CLEANERS,	SEPT	Dry cleaning for Police uniforms (8/27/18-9/24/18)	09/26/2018	326.80	326.80	54183	11/02/2018
Total SUN VALLEY CLEANERS, INC:				326.80	326.80		
SUN VALLEY COMPANY	XMAS PTY 2	2018 Holiday Party Deposit	10/25/2018	1,125.00	1,125.00	54184	11/02/2018
Total SUN VALLEY COMPANY:				1,125.00	1,125.00		
SUN VALLEY GARDEN C	127968	Bond construction sprinkler repair 210 Bitterroot.	09/28/2018	451.96	451.96	1055	11/02/2018
Total SUN VALLEY GARDEN CENTER:				451.96	451.96		

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
SUN VALLEY MARKETIN	1035	November 2018 monthly payment - per FY19 contract	11/01/2018	24,500.00	24,500.00	54229	11/29/2018
Total SUN VALLEY MARKETING ALLIANCE:				24,500.00	24,500.00		
SUNRISE ENVIRO SCIEN	91319	Car wash soap (quantity 6) for all Sun Valley Engines.	09/21/2018	237.24	237.24	54185	11/02/2018
Total SUNRISE ENVIRO SCIENTIFIC:				237.24	237.24		
SUNSEAL ASPHALT MAI	276,266	Street and Path striping, cross walks, and turn arrows	09/28/2018	12,694.00	12,694.00	54186	11/02/2018
	276,266	Striping for path seal project and Friction seal project.	09/28/2018	4,609.11	4,609.11	54186	11/02/2018
	276,266	Striping for Bond construction projects year one.	09/28/2018	2,396.45	2,396.45	1056	11/02/2018
Total SUNSEAL ASPHALT MAINTENANCE:				19,699.56	19,699.56		
SYRINGA	18OCT0197	Internet - October 2018	10/01/2018	625.00	625.00	54187	11/02/2018
Total SYRINGA:				625.00	625.00		
TARGETSOLUTIONS LEA	27736-APR2	Annual Training software to track all Fire Dept.training/	10/15/2018	2,436.10	2,436.10	54188	11/02/2018
Total TARGETSOLUTIONS LEARNING:				2,436.10	2,436.10		
TAYLOR, NATHAN	886305	Reimbursement for Police ID card	10/16/2018	5.00	5.00	54189	11/02/2018
Total TAYLOR, NATHAN:				5.00	5.00		
TEAM CASINO INC.	1ST HALF X	2018 Holiday Party - Retainer	10/25/2018	967.50	967.50	54190	11/02/2018
Total TEAM CASINO INC.:				967.50	967.50		
TRANSUNION RISK & AL	282427-OCT	Person search online subscription. Month of October 2	11/01/2018	25.00	25.00	54212	11/07/2018
Total TRANSUNION RISK & ALTERNATIVE DATA:				25.00	25.00		
TREASURE VALLEY COF	5774240	Coffee for Admin	10/09/2018	36.18	36.18	54191	11/02/2018
	5774240	Coffee for Community Development Department	10/09/2018	36.18	36.18	54191	11/02/2018
	5774240	Coffee for Fire Department	10/09/2018	36.18	36.18	54191	11/02/2018
	5774240	Coffee for Police Department	10/09/2018	36.18	36.18	54191	11/02/2018
	5774240	Coffee for Streets Department	10/09/2018	36.18	36.18	54191	11/02/2018
Total TREASURE VALLEY COFFEE:				180.90	180.90		
TREASURE VALLEY PHO	XMAS PRTY	Photo Booth for 2018 Holiday party	10/25/2018	950.00	950.00	54192	11/02/2018
Total TREASURE VALLEY PHOTO BOOTH:				950.00	950.00		
UNIFORMS 2 GEAR	86067	Nameplates (2) for N.Taylor	10/03/2018	26.50	26.50	54193	11/02/2018
Total UNIFORMS 2 GEAR:				26.50	26.50		
UNITED OIL	896061	Fuel for all Police department vehicles 10/17/18-10/31/	10/31/2018	631.21	631.21	54213	11/07/2018
	896062	Fuel for all Fire departments vehicles 10/17/18- 10/31/	10/31/2018	217.35	217.35	54213	11/07/2018
	896063	October 2018 fuel purchases	10/31/2018	363.73	363.73	54213	11/07/2018
	896064	October 2018 fuel purchases	10/31/2018	20.11	20.11	54213	11/07/2018
	897240	Fuel for all Police department vehicles 11/1/18-11/15/1	11/15/2018	948.68	948.68	54219	11/20/2018
	897241	Fuel for all Fire departments vehicles 11/1/18- 11/15/1	11/15/2018	310.07	310.07	54219	11/20/2018
	897241	Fuel for WLF in California S.Storey	11/15/2018	639.99	639.99	54219	11/20/2018

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	897242	Nov 2018 fuel purchases	11/15/2018	77.04	77.04	54219	11/20/2018
	897243	Nov 2018 fuel purchases	11/15/2018	35.51	35.51	54219	11/20/2018
Total UNITED OIL:				3,243.69	3,243.69		
VERIZON WIRELESS	9816509364	Wireless Service - Admin October 2018	10/13/2018	135.17	135.17	54147	10/31/2018
	9816509364	Wireless Service - CDD October 2018	10/13/2018	75.41	75.41	54147	10/31/2018
	9816509364	Wireless Service - Fire October 2018	10/13/2018	275.32	275.32	54147	10/31/2018
	9816509364	Wireless Service - Police October 2018	10/13/2018	503.29	503.29	54147	10/31/2018
	9816509364	Wireless Service - Streets October 2018	10/13/2018	145.07	145.07	54147	10/31/2018
	9816509364	Equipment Bill Incentive Credit	10/13/2018	100.00-	100.00-	54147	10/31/2018
Total VERIZON WIRELESS:				1,034.26	1,034.26		
WEBB LANDSCAPING	451837,4518	Bitterroot area construction repair.	09/11/2018	91.47	91.47	1057	11/02/2018
	451837,4518	Bitterroot area construction repair	09/11/2018	91.71	91.71	1057	11/02/2018
Total WEBB LANDSCAPING:				183.18	183.18		
WEIDNER FIRE	52684	Test gas for monitors	09/28/2018	219.79	219.79	54194	11/02/2018
Total WEIDNER FIRE:				219.79	219.79		
WELLS FARGO BANK, N.	1384495253	GoDaddy - .org domain renewal	10/17/2018	20.17	20.17	54201	11/06/2018
	14428490	6 Generator mounting brackets for Elkhorn station	09/27/2018	320.13	320.13	54201	11/06/2018
	2214653	New paper shredder for Rachel's office	10/11/2018	103.77	103.77	54201	11/06/2018
	2465726-111	ISC Payroll Conference Webinar - Crosby	10/17/2018	35.00	35.00	54201	11/06/2018
	29607038	ISP name based background check: On-call FF J.Hilbe	10/16/2018	21.60	21.60	54201	11/06/2018
	4014650	Amazon - HDMI converter for Flannigan's City laptop	09/27/2018	6.98	6.98	54201	11/06/2018
	4309065	Amazon 3 replacement bluetooth radio's for plow truck	10/09/2018	299.94	299.94	54201	11/06/2018
	6422203	USAMM: Lieutenant bars for Kim and Travis	10/01/2018	22.28	22.28	54201	11/06/2018
	6497801	Amazon - Batteries for all city AED's (fire, police, admi	09/27/2018	199.98	199.98	54201	11/06/2018
	6961054	Amazon: Iphone case and screen protector for T.Olsen	09/28/2018	27.95	27.95	54201	11/06/2018
	7192211	Union book/ Employee law: for W.Femling	07/18/2018	254.95	254.95	54201	11/06/2018
	7553831	Amazon - Work clothes Terence	09/25/2018	139.96	139.96	54201	11/06/2018
	7553831	Ear protection headphones and hardhat	09/25/2018	79.58	79.58	54201	11/06/2018
	7553831	Dewalt replacement batteries	09/25/2018	25.99	25.99	54201	11/06/2018
	7553831	Electrical tape / adhesive measuring rulers	09/25/2018	19.97	19.97	54201	11/06/2018
	7553831	Tennis balls to cover sharp edges on cone rack	09/25/2018	4.99	4.99	54201	11/06/2018
	7932514	Optics Planet: Equipment for new Officers (belts, maga	10/04/2018	692.83	692.83	54201	11/06/2018
	854-4309065	Amazon - Back-up storage drive, disk drive and exter	10/09/2018	1,017.96	1,017.96	54201	11/06/2018
	SEPT	8X8 - Monthly Billing 9/1/18-9/30/18	10/02/2018	331.46	331.46	54201	11/06/2018
	ST HEALTH-	Short term health coverage/ month of October: Officer	09/26/2018	476.00	476.00	54201	11/06/2018
Total WELLS FARGO BANK, N.A.:				4,101.49	4,101.49		
WESTERN RECORDS DE	40641	On-site Shredding 9/20/18	09/20/2018	90.00	90.00	54195	11/02/2018
Total WESTERN RECORDS DESTRUCTION :				90.00	90.00		
WHITE PETERSON	SEPT RETAI	Legal Services - General Matters - Non-privileged	09/30/2018	2,500.00	2,500.00	54196	11/02/2018
Total WHITE PETERSON:				2,500.00	2,500.00		
WILRO PLUMBERS LLC	12739	Plumbing service for generator at Elkhorn Fire	09/28/2018	1,200.00	1,200.00	54197	11/02/2018

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WILRO PLUMBERS LLC:				1,200.00	1,200.00		
WINTER EQUIPMENT CO	SO37290	Snow plow blade wear parts	10/03/2018	1,107.01	1,107.01	54198	11/02/2018
Total WINTER EQUIPMENT COMPANY:				1,107.01	1,107.01		
Grand Totals:				849,459.45	849,459.45		

Report Criteria:
Detail report type printed
