

The following items may be required to be submitted for the application to be considered complete:

- Required application fees. The cost for City Engineer review services will be billed to the applicant.
- One (1) scaled set of plans of proposed project;
- PDF of plans emailed to cdcounter@sunvalleyidaho.gov.
- Details and sections of work;
- Elevation certificate prepared by a licensed surveyor or engineer;
- Stamped and addressed envelopes of all property owners within three hundred (300) feet of the exterior boundaries of the land being considered along with a paper copy of same;
- Construction manage plan/detailed work schedule;
- If the application is associated with a concurrent Design Review application, additional items are required.
- If the application is associated with alteration of the watercourse/floodway, additional items are required as set forth in Section 9-3I-3C of the City code.
- Other information and/or materials as requested by the Community Development Director.