

Minutes of the Planning and Zoning Commission
August 3, 2023

The Planning and Zoning Commission of the City of Sun Valley, Blaine County, State of Idaho, met in regular session in the Council Chambers of Sun Valley City Hall on August 3, 2023 at 9:00 AM.

CALL TO ORDER

Vice Chairman Hollis called the meeting to order at 9:02 AM.

Present: Vice Chairman Daniel Hollis (via Zoom), Commissioner Bill Boeger, Commissioner Reid Sanborn (via Zoom), and Commissioner Mike Burchmore.

Absent: Chairman Ken Herich.

1. **Title 7, Engineering Code**
2. **Title 9, Development Code, Chapter 3, Design Review - Applicability**
3. **Code Interpretation: Underground Structure in Setbacks**

Community Development Director Skelton introduced the 3 items on the agenda today. The first one is to discuss the Title 7, Engineering Code; the second agenda item is to discuss the Title 9 Design Review chapter; and the last item for discussion is code interpretation for underground structures in setbacks. Staff is seeking feedback for these items. Design review applicability was discussed at length specifically, which types of review warrant Commission review or can the application be reviewed administratively. Lastly, Title 7, Engineering Standards and Design Practices was discussed. Skelton pointed out that this was originally discussed in August and September 2022, and she recommended bringing it back at a subsequent meeting. The Commission asked questions and gave feedback. They asked that their comments be embedded in the next version of each of these items and for staff to bring it back before the Commission.

ADJOURNMENT

MOTION

Commissioner Bill Boeger moved to adjourn, seconded by Commissioner Mike Burchmore. All in favor. The motion carried unanimously.

The meeting adjourned at 10:45 AM.

Vice Chairman Daniel Hollis

Nancy Flannigan, City Clerk

**Minutes of the Planning and Zoning Commission
November 2, 2023**

The Planning and Zoning Commission of the City of Sun Valley, Blaine County, State of Idaho, met in regular session in the Council Chambers of Sun Valley City Hall on November 2, 2023, at 9:00 AM.

CALL TO ORDER

Vice Chairman Herich called the meeting to order at 9:02 AM.

Present: Vice Chairman Daniel Hollis, Commissioner Bill Boeger (via Zoom), and Commissioner Mike Burchmore.

Absent: Chairman Ken Herich and Commissioner Reid Sanborn.

PUBLIC HEARINGS/ACTION/STAFF REPORTS

1. **DR 2023-57: Design Review application for addition. Applicants: Owen Scanlon for property owner Wade and Twila Ficklin. Location: 111 Juniper Road (Elkhorn Village Sub #1 Lot 62 13,901 Sf).**

Senior Planner Goedhart introduced the application and then handed it over to the applicant for details. Applicant Owen Scanlon explained that this was built originally for the owner's parents years ago, and nothing has been done to the home since. They are very keen on maintaining the character of the building and they'd like to blend in with the neighborhood as much as possible. Scanlon explained that any new utilities will be screened and will be toward the rear of the property. Commissioner Burchmore noted that he lives on Juniper and he will be able to vote fairly. He asked that any construction vehicles be kept off of the road to which Scanlon affirmed. Commissioner Boeger asked about the driveway width to which Scanlon explained and Goedhart also explained the reasoning behind the width.

Vice Chairman Hollis opened the public hearing at 9:11 AM. Hearing no comments, he closed the public hearing at 9:11 AM.

MOTION

Commissioner Bill Boeger moved to approve DR 2023-57: Design Review application for addition, pursuant to the findings of fact and conditions of approval. The motion was seconded by Commissioner Mike Burchmore. All in favor. The motion carried unanimously.

2. **Draft Minutes from the Planning & Zoning Commission Meeting on July 20th, 2023.**

MOTION

Commissioner Mike Burchmore moved to approve to Draft Minutes from the Planning & Zoning Commission Meeting on July 20th, 2023, seconded by Commissioner Bill Boeger. All in favor. The motion carried unanimously.

ADJOURNMENT

MOTION

Commissioner Mike Burchmore moved to adjourn, seconded by Commissioner Bill Boeger. All in favor. The motion carried unanimously.

The meeting was adjourned at 9:13 AM.

Daniel Hollis, Vice Chairman

Nancy Flannigan, City Clerk